

## RESUME

**PATRICIA MARIA ALVES PARANHOS**

[Patriciaparanhos40@gmail.com](mailto:Patriciaparanhos40@gmail.com)

55 91 981563828

### PERSONAL INFORMATION

Patricia Maria Alves Paranhos

Brazilian

Lived in the US

Lives in Brazil currently

### EDUCATIONAL BACKGROUND

- Psychopedagogy/ Educational Psychology. (Instituto Carreira/SP - Brazil)
- Specialist in English language teaching (Cambridge University /UK)
- Graduated in language teaching (UNIUBE – Uberaba University/MG- Brazil)
- Certified in the English language proficiency/ C2 Native (Cambridge University/UK)
- Certified as Linguistics Masters (Cambridge University/UK)
- Certified in Bilingualism (Maple Bear Canadian School/CA)
- Certified in the American School System (Illinois University - US)

## **PROFISSIONAL BACKGROUND**

- International Business Management (Exportation field)
- Academic team Management
- Customer Retention Rate Management
- Sales team coordinator
- Pedagogical Projects Coordinator
- International Proficiency Examiner / Cambridge / UK
- Academic Team Training
- University professor
- United Nations interpreter and translator

\*\*\*\*As Academic Director worked with the following:

1. Analysis and creation of didactic material;
2. Active Methodologies implementation;
3. Teachers Trainer
4. Online classes implementation
5. Customers Retention

As Commercial Manager worked with the following

- Customers' support
- Account Maintenance
- Team support and leadership

## **SKILLS**

- Skillful with accounts retention
- Organized
- Pro active
- Adaptable